



**University of Illinois at Chicago
College of Dentistry
Locker Usage Policy**

College of Dentistry Lockers are assigned the entire academic program or length of employment. Locker assignments are made by the department or the Office of Student and Diversity Affairs (OSDA), room 104.

All individuals requesting use of a College of Dentistry locker must present their I-card and a personal lock. Lockers will not be assigned if a personal lock is not presented at the time of request.

The University of Illinois at Chicago and the College of Dentistry cannot be held responsible for lost, stolen, or damaged personal property. Lockers are to be used at the user's own risk. Locker occupants agree to abide by the terms and conditions set forth by the UIC College of Dentistry. Violation of set policy is cause for revocation of locker privileges.

Locker Usage Policies

- The College of Dentistry reserves the right to alter the policies governing the use of lockers with appropriate notice.
- The University of Illinois at Chicago and the College of Dentistry are not responsible for loss, theft or damage of materials stored in lockers.
- Lockers are to be used for storage of books, educational materials, as well as personal items needed for day to day activities.
- Use of a locker by anyone other than the individual assigned to the locker is not allowed.
- The College of Dentistry reserves the right to open a locker with or without the consent of the individual to whom the locker is registered.
- The following materials are not allowed to be stored in lockers and are strictly prohibited: dangerous items, materials or substances such as weapons, explosives, or illegal drugs.
- Perishable items and foods are not to be stored in lockers overnight.
- Writing on or affixing items such as stickers/pictures to the interior or exterior of lockers is not permitted.
- Occupants are to maintain their lockers in proper working order. Any damage or repairs needed to the locker should be reported immediately to the College of Dentistry facilities at dentfacilities@uic.edu.
- All personal items must be stored completely within a locker. Items left outside of a locker, whether secured or not, will be removed and disposed of accordingly.
- All lockers not cleaned out by your graduation date or employment termination date will be emptied by College of Dentistry staff. The contents of the locker will be disposed of if not claimed within 7 days.
- The College of Dentistry is not responsible for lost, stolen or missing items, either before or after a locker is cleared.