

UNIVERSITY OF ILLINOIS AT CHICAGO - COLLEGE OF DENTISTRY

RESEARCH AWARDS COMMITTEE

APPLICATION FOR WACH RESEARCH FUNDS

INSTRUCTIONS

Complete the attached forms to request an award from the Edward C. Wach Research Fund. Submit **nine copies** of the entire application **plus** the **original** to the Chair, Wach Fund Awards Committee, c/o Ms. Virginia Buglio, Room 402C, MC 621. The deadline is January 18, 2008.

Applications for investigations involving human subjects should be submitted for Institutional Review Board (IRB) approval. Funds for any approved project will not be released until permission has been obtained for human experimentation. Funds for any approved project involving animals will also not be released until Animal Care Committee (ACC) approval has been obtained. A copy of the IRB or ACC letter of approval must be submitted. Applications should follow the general outline of NIH applications. Pages should be numbered consecutively and the number of allowable pages should not be exceeded. **Incomplete applications will be returned.**

FORMAT FOR RESEARCH APPLICATIONS

- **Application for Wach Research Funds** - cover page
- **Summary Statement of the Project - not to exceed one page** - page 2
- **Other Sources of Funding**

Give grant title, grant number, beginning date and ending date of funding, and amount of support in direct costs per year. For applications submitted or pending, provide all appropriate information.

If there are other grant applications pending (either internal or external) for the same project, they must be indicated and their status reported.

- **Biographical Sketch (two pages per investigator)**

Complete the Biographical Sketch included in this application for the Principal Investigator and all Co-Investigators. Substitution of a current NIH Biographical Sketch is acceptable.

- **Budget (not to exceed one page)**

Complete a detailed budget for all projected expenditures. Justify any equipment or technical assistance over \$500, explaining why the use of existing resources in the institution is not feasible.

Wach fund policy does not allow for faculty salary support. Student and technician support may be requested but must be adequately justified.

Travel funds (limit \$200 per trip) may be requested to help meet expenditures incurred in presenting results of research at scientific meetings.

- **Budget Justifications (not to exceed one page)**

All budget items must be adequately justified including: 1) supplies, 2) equipment in excess of \$500, 3) travel, and 4) personnel (technicians, students)

- **Role of personnel on the project - (not to exceed one page)**

Describe the role of the investigator, and any co-investigators, technicians, and students on the project.

- **Research Plan (not to exceed five pages)**

I. Specific aims and objectives of the project

II. Project background and rationale to include a critical review of the literature

III. Description and plan of research including specific procedures to be used, and method of data reduction and analysis

This section must be limited to 5 pages, not including literature references, tables, or drawings.

- **Significance of proposed project - not to exceed one page**

Describe the significance of the project and plans for external applications and support.

- **Project timetable - not to exceed one page**

- **Appendices**

Information critical to evaluation of the proposal such as copies of surveys, unpublished preliminary results, or letters of support from collaborators may be submitted.

Commitments from others must be supported in the proposal via a letter stating support and/or access to materials and equipment.

SHARED EQUIPMENT APPLICATIONS

Faculty who request funds solely for equipment purchases should complete appropriate items of a standard research application. Provide a detailed rationale as to the need for the requested equipment, including a statement explaining the reasons why available or existing equipment is inadequate, inappropriate, and/or inaccessible. The item(s) requested must be clearly identified and described. Projected usage of the equipment must be specified, including identification of the anticipated users, a brief description of their research, recent publications, and funding sources, and the percentage of time the equipment is to be used by each investigator. In addition, a plan for maintenance of the equipment and for assuring its availability to other investigators in the College must be included. A quotation from the manufacturer must be included.